



Campaign Finance & Public Disclosure Board

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2012 BALLOT QUESTION EXPENDITURES BY AN INDIVIDUAL For the Period January 1, 2012 through December 31, 2012

Filing Instructions

- This report may be emailed to cfb.reports@state.mn.us or faxed to (651) 296-1722; (800) 357-4114
- All information on this form or report is public information and may be published on the Board's website at www.cfboard.state.mn.us
- It is unlawful to use this information for commercial purposes.
- Do not use pencil or red ink.

Individual Contact Information

Individual name	
Individual Address	
Individual city, state, zip	
Individual email address (optional)	Individual telephone (daytime) (optional)

Certification

I, _____, **certify that this report is complete, true, and correct.**
(print or type name)

Signature

Date

Any person who signs and certifies to be true a report or statement which the person knows contains false information, or who knowingly omits required information, is subject to a civil penalty imposed by the Board of up to \$3,000 and is subject to criminal prosecution for a gross misdemeanor.

This document is available in alternative formats to individuals with disabilities by calling (651)296-5148; (800)657-3889; or through the Minnesota Relay Service at (800)627-3529.

Reporting Instructions

This report is required when an individual using only his or her own money spends more than \$5,000 on expenditures to promote or defeat a constitutional amendment ballot question during a calendar year. You are required to itemize expenditures that in aggregate total more than \$100 to any one vendor. When multiple transactions occur with one vendor, show the vendor's name once and list all transactions with that vendor separately under the vendor's name. Vendors must be in alphabetical order.

All expenditures that do not require itemization are totaled together and reported as a single number on the non-itemized expenditure line.

For itemized cash contributions you must disclose the:

- date the expenditure was made by your committee;
- name of the vendor;
- vendor's full address (street, city, state, and zip code);
- identification of the ballot question (if there is more than one constitutional amendment on the ballot);
- amount of the expenditure; and
- purpose of expenditure (a description of the item or service, for example, "1,000 lawn signs")
- duplicate this sheet if additional space is needed

An in-kind expenditure (column 3) occurs when you use something you already own to promote or defeat a ballot question. The in-kind contribution is described and a fair market value is listed for the item. "Fair market value" means the amount that an individual would pay to purchase the same or similar service or item on the open market.

Itemization of Ballot Question Expenditures

Make photocopies of this page if additional space is needed.

Date	Name and full address of vendor (including third party payees)	I.D. of Ballot Question	Purpose of Expend.	1. Cash	2. Unpaid bills	3. In-kind (list item & fair market value)	4. Total
	Non-itemized expenditures			\$	\$	\$	\$
	TOTALS			\$	\$	\$	\$